



| Diploma of Management

This funded program through Study Group will save you \$12,000



The BSB51107 Diploma of Management reflects the role of individuals who are engaged to manage the work of others or to add value to or review management practices. Their role may be in any industry or organisational setting. Typically people in these roles will have considerable experience in their respective industries or vocational areas and combine an informed perspective of specific work requirements with their managerial approaches. The qualification requires a sound theoretical knowledge base and managerial competencies to plan, carry out and evaluate own work or the work of a team.

Pursue exciting and rewarding careers

Job opportunities include

- ▶ Manager
- ▶ Team leader
- ▶ Supervisor
- ▶ Office manager
- ▶ Operations manager
- ▶ Sales team leader
- ▶ Facilities supervisor
- ▶ Administration manager

What will I learn

- ▶ Accounting for managers
- ▶ Information management systems
- ▶ People management
- ▶ Operational management
- ▶ Project management
- ▶ HR Policy
- ▶ Manage Change
- ▶ Effective Corporate Communications

Award and Professional Recognition

On successful completion of this qualification, graduates:

- ▶ Are awarded the nationally recognised qualification BSB51107 Diploma of Management
- ▶ Can apply for membership to the Australian Institute of Management (AIM) - a key professional development partner for managers

Pathways

On successful completion of this program, graduates will be able to pursue further studies in the BSB60407 Advanced Diploma of Management or a Bachelor degree program in business or management.

Entry Requirements

It is expected that applicants for entry to this programme will have:

- ▶ Have completed Australian Year 12 or equivalent; OR
- ▶ Have a Certificate IV; OR
- ▶ Be aged over 20 and have demonstrated skills acquired through work experience
- ▶ Be an Australian citizen, Australia permanent resident (includes humanitarian entrant), temporary resident with the necessary visa and work permits on the pathway to permanent residency, or a New Zealand citizen.



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Take advantage of government funding

This course is funded under the Future Skills WA Priority Industry Program.

The Future Skills WA program guarantees eligible students with a subsidised training place in qualifications listed as state priority courses in Western Australia. It's a new way to ensure more people are better equipped with the skills WA needs.

The guarantee is available to anyone who satisfies the eligibility criteria, regardless of what prior qualifications you may have. No upper age limit applies which provides individuals with the opportunity to reskill or upskill.

Individuals have the choice of enrolling with your preferred training organisation, provided it is an approved provider. Study Group is an approved provider to deliver apprenticeships, traineeships and qualifications funded under the Future Skills WA program.

Find out if you are eligible?

You are eligible for a guaranteed training place if you have left school and you are:

- an Australian citizen;
- a permanent visa holder;
- a holder of visa subclass 309, 310, 820, 826 or 851; or
- a dependent or spouse of the primary holder of a visa subclass 457
- and you currently reside in Western Australia

Duration

Fulltime: 8 months

Delivery

Face-to-face classes 1 day per month x 8 months

Cost

Full Fee: \$2,323

*VET FEE HELP available
Fees valid for 2014 only

Contact

Bob Shanks
@ ClubsWA
1300 640 616